



Seasonal Volunteer Coordinator (June - August)

About Austin Sunshine Camps (ASC):

The mission of ASC is to provide the magic of overnight camp without the barrier of cost. We envision a world where all children have a place to grow, connect and explore. Since 1928, ASC has provided free, fun-filled overnight summer camp programs for children by partnering with families who face barriers to accessing such programs.

ASC's Overnight Summer Camp is our flagship program and is accredited by the American Camp Association (ACA), which represents the industry's highest standard. Each summer, we provide four sessions of overnight summer camp to 500-600 children ages eight to 15. Our eight to 11-year-olds attend our Zilker Camp in Zilker Park and our 12 to 15-year-olds attend our Lake Travis Camp in Marble Falls. For 10 days and nine nights, they swim, canoe, hike, learn new skills, create crafts, make music, and much more.

About this position:

Our Seasonal Volunteer Coordinator will work with the year-round Volunteer Coordinator to bring the ASC mission to life this summer through our Volunteer Program. Together, they will ensure that volunteers' experiences supporting our camp programs are meaningful.

Preferred Availability

- Training and Camp Prep: June 2-5, June 8-12, June 15-16
- Session #1: June 21-30 (with two days off), July 1-2
- Session #2: July 5-14 (with two days off), July 15-16
- Session #3: July 19-28 (with two days off), July 29-30
- Session #4: August 2-11 (with two days off), August 12-13
- Post Camp Support (optional): August 17-21

Key Responsibilities:

Facilitating Volunteer Opportunities

- Collaborate with the Volunteer Coordinator and Programs staff to facilitate volunteer opportunities during summer camp across two locations (Zilker Camp and Lake Travis Camp), at times independently.
- Ensure all volunteers have a meaningful volunteer experience.
- Develop and maintain positive relationships with ASC stakeholder groups (volunteers, campers, families, staff, donors, etc.).
- Support the organization, upkeep, and purchase of supplies for volunteer opportunities.
- Oversee set up and clean up for facilitated volunteer opportunities.

Volunteer Outreach and Management

- Support the planning and implementation of volunteer appreciation activities.
- Support the maintenance of complete and accurate records including volunteer policies, procedures, standards of conduct, and criminal background checks.

- Support communication efforts to recruit necessary volunteers for each volunteer opportunity, including personalized outreach to members of the Young Men's Business League (YMBL) through Slack.
- Utilize Better Impact, our volunteer management software, to manage volunteer qualifications, sign ups, and hours.

Teen Volunteer Program Support

- Support the oversight of the VolunTEAM, a summer volunteer internship program for teens ages 15-18 years old.
- Assist with leading a 3-4 hour VolunTEAM training in June.
- Coach and supervise two VolunTEAM members during volunteer night events as they help with set up, check in, volunteer coordination, and clean up.

We're excited about you because:

- You believe in our mission, vision, and values.
<https://www.sunshinecamps.org/our-mission/>
- You are 18+ years old and have a GED or High School Diploma.
- You have strong communication, interpersonal, and leadership skills.
- You are a strong team player and are flexible/adapt well to change.
- You take initiative, are kindly assertive, and feel comfortable speaking up.
- You have at least 1 year of experience with camps, nonprofits, and/or volunteer coordination (preferred).
- You are able to pass a national criminal background check.
- Must have reliable transportation to Zilker and Lake Travis locations.
- Able to lift up to 35 pounds.

You're excited about us because:

- Daily rate of \$80-\$100/day, pre-tax. Pay is based on actual days worked.
- You want to have a memorable summer full of fun, memories, and personal and professional growth.

Things to know:

- Grit, resilience, and flexibility are absolutely essential for success in a position at camp.
- Summer camp hours are long, and often outside in the Texas heat.
- You'll have the opportunity to make a lifelong impact on the lives of campers, staff, and volunteers!

The pay range for this role is:

80 - 100 USD per day (Zilker Lodge)