



## About Austin Sunshine Camps

Founded in 1928, [Austin Sunshine Camps](#) (ASC) provides FREE overnight camp for youth who qualify for free/reduced lunch or are in foster care. We believe in the power of summer camp, and we believe that your ability to go to camp shouldn't be determined by how much money your family makes.

Camp is held for 4 sessions of 10 days and 9 nights each. Summer staff members live on site for the duration of each camp session. On the afternoon of day 10, after campers have departed, staff members participate in training and camp cleanup, and then have 3 days off before the next session starts, plus an 11 day mid-summer break!

ASC has two beautiful, unique camp locations:

- Located in the beautiful Turkey Bend Recreation Area in Marble Falls, [Lake Travis](#) (LT) offers a rustic setting for up to 55 campers each session, **ages 12-15**. Campers have the opportunity to swim in the lake, explore the hill country, play a variety of sports and games, experience our high ropes course and more.
  - Be sure to watch our [Lake Travis Camp video](#)
- [Zilker Lodge](#) provides an amazing urban oasis for up to 86 campers each session, **ages 8-11**. Campers have the opportunity to explore Zilker Park, canoe on Lady Bird Lake, hike on the Greenbelt, make a variety of crafts, experience our challenge course and more.
  - Be sure to watch our [Zilker Camp video](#)

## *Counselor-In-Training (CIT) & Collegiate Volunteer Coordinator* (1 at each Camp location)

**CIT Program:** The CIT program is for current high school students (primarily former campers), ages 16+, consisting of paid employment for at least two sessions of camp during the summer. The CIT program creates a path for former campers to become summer staff members, and to continue to cultivate the relationship built throughout their years at camp.

**Collegiate Volunteer Program:** The Collegiate Volunteer Program is a partnership with ASC@UT, a student organization at the University of Texas and ASC@TXST, a student organization at Texas State University. ASC@UT & ASC@TXST members each volunteer for a 10-day session during camp.

### About The Role

We are looking for candidates with a strong leadership background, problem-solving skills, experience working with children, meticulous organizational skills, positivity, high energy, and grit!

As part of the leadership team, alongside the Camp Director, Assistant Camp Director, and Program Coordinator(s), the CIT & Collegiate Volunteer Coordinator, drives camp culture, ensuring we are building an intentional community for campers that is rooted in compassion, and builds a space that is both safe and FUN!

Under the supervision of the Camp Director, the CIT & Collegiate Volunteer Coordinator leads scheduling of CITs and collegiate volunteers, facilitates training sessions, as well as supervises and evaluates all CITs and collegiate volunteers during their camp sessions.

Ultimately, the CIT & Collegiate Volunteer Coordinator is tasked with ensuring that CITs and Collegiate Volunteers receive the support and direction needed to help campers grow, connect, and explore at camp, and to help CITs and Collegiate Volunteers be successful in their roles at camp!

The CIT & Collegiate Volunteer Coordinator's job involves, but is not limited to:

- Planning & Logistics
  - CIT and Collegiate Volunteers schedules
    - Assign and communicate CIT and Collegiate Volunteers' roles, activity responsibilities and break times
    - Verify CITs and Collegiate Volunteers are following their schedule and fulfilling their responsibilities
    - Oversee the implementation of the daily training curriculum for CITs
  - Leading & Designing Activities
    - Lead morning and evening announcements for campers and staff and transition activities
    - With the leadership team, assign CITs & Collegiate Volunteers roles in Team Contests, Tracks, Free Choice Activities, Evening Events and other programs that campers participate in

- Administrative duties
  - Communicate with Collegiate Volunteers, CITs (and their parents, as needed)
  - Update CITs' accounts
  - Complete incident and behavior reports
  - Track inventory and program expenses, and submit purchase requests to Camp Director
- Oversight and Supervisory Responsibility (for CITs and Collegiate Volunteers and campers)
  - Ensure adherence to ASC's Policies, health department, and American Camp Association standards
  - Balance the responsibilities of authority, safety and fun when interacting with staff and with campers
  - Conduct routine observations of CITs and Collegiate Volunteers and provide feedback
  - Evaluate CITs and Collegiate Volunteers and provide coaching and tools for improvement
  - Facilitate crucial conversations with CITs and Collegiate Volunteers and campers, as needed
  - Delegate tasks and responsibilities to CITs and Collegiate Volunteers
- Other duties as assigned

The CIT & Collegiate Volunteer Coordinator may also use their work during the summer for college internship credit (and will still be paid at the CIT & Collegiate Volunteer Coordinator rate), and will work with their supervisor to ensure they receive college credit.

**Tentative Position Start Date:** May 15th **Tentative Position End Date:** August 8th

### **We're Excited About You Because**

- You believe in the mission of Austin Sunshine Camps, and you genuinely want to make a positive, lifelong impact on a young person's life, any of whom could be the next city council member or business owner in Austin
- You are 21 years or older AND have a GED or High School Diploma
- You have strong communication, interpersonal, and leadership skills
- You have at least 2 years of experience with camp, youth development, and/or outdoor programs
- You are able to pass a national criminal background check
- You have management experience

### **You're Excited About Us Because**

- Stipend of \$90.91/day (~\$5,000 for full summer), pre-tax, plus all meals/snacks provided while camp is in session
- Free lodging (either at Zilker Lodge or our Lake Travis location), including 4 days off in between camp sessions and an 11-day mid-summer break
- You will not find another job that gives you the opportunity to lead such a diverse group of individuals
- You want to have a memorable summer full of fun, memories, and personal and professional growth

### **Things To Know**

- Grit, resilience and flexibility are absolutely essential for success in this position, and any summer camp position
- Summer camp hours are long, and situations can occur at any time, including the middle of the night
- You will have to work **hard** in this job - probably harder than any other job you will ever have, while balancing many different responsibilities and the needs of many staff members and campers - but if you persevere, you will make a lifelong impact on the lives of campers and staff
- You will encounter trauma during the summer, and you will play a substantial role in helping campers and staff members overcome and process difficulties, and develop resilience and coping skills

**To apply, visit <https://ascstaff.campbrainstaff.com/>**

*We at ASC committed to creating a culture of inclusion and connection. We are able to grow and learn better together with a diverse community of families, campers, staff members, volunteers, and other stakeholders. The collective sum of the individual differences, life experiences, and knowledge we all bring makes us better as an organization. We respect and welcome the unique contributions that you bring in terms of education, opinions, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, color, religion, disability, sexual orientation and beliefs.*